Epic Implementation Project
Monthly Manager’s Updates

December 2019
Monthly Manager Update

December 2019
# Implementation Timeline

<table>
<thead>
<tr>
<th>Phase</th>
<th>Year</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pre-Implementation</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Additional Planning / Execution</strong></td>
<td></td>
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<tr>
<td><strong>Go-Live</strong></td>
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### 2019

- **Contract Negotiations**
- **Epic Training Wave**
- **Implementation Pre-Planning**
- **Staff Recruitment**
- **Phase 0: Groundwork and Staff Certification**
- **We are here**

### 2020

- **Phase 1: Direction**
- **Phase 2: System Readiness**
- **Ongoing Content Design**
- **Phase 3a: Test Planning**
- **Phase 3b: Testing Execution**
- **Activation Planning**
- **Support & Optimization**
- **Epic Training Wave**

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**Key:**
- **Pre-Implementation**
- **Implementation Phases**
- **Additional Planning / Execution**

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* = Summer months / Busy patient season

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What’s New:

• All planned Subject Matter Expert (SME) workgroups have kicked off. Decisions are being made on a weekly basis. These decisions are being used by the core project team to inform the system build for Cape Cod Healthcare.

• We are seeing that decisions are heavily in sync with Epic Foundation workflows which is aligned to the project guiding principles.

What’s Coming:

• As part of the SME workgroup activities, workflow review and approval will be taking place with the Operational Leads of each workgroup, and related Advisory Groups.

• The Training Team is starting to develop the training curriculum and will be reaching out to SMEs across the organization to review training materials.
What We Need From You:

• Please encourage your teams to continue to be active in Subject Matter Expert (SME) workgroup meetings. Be sure to call out any major training / change / policy impacts as you are going through workgroup discussion and workflow review.

• **Managers:** If you have any team members or staff who you feel are missing basic computer skills, including typing and web-based navigation, please contact Amy Pineiro, Epic Project Training Manager - apineiro@CapeCodHealth.org.
Points of Contact

Epic Implementation Communications Workgroup:
- Paul Solverson, CIO, ITS
- Darlene Vendittelli, Executive Director, ITS
- Pat Kane, SVP Marketing
- Christina Peaslee, Executive Director, Marketing
- Emily Schorer, SVP Human Resources
- Selena Joe, Deloitte
- Crystal Crawford, Deloitte
- Bo Sutton, Epic
- Delaney Hobbs, Epic
<table>
<thead>
<tr>
<th>CCHC Organization</th>
<th>Meeting Frequency</th>
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<tbody>
<tr>
<td>Cape Cod Hospital (CCH)</td>
<td>Third Wednesday, every 2 months</td>
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<tr>
<td>Falmouth Hospital (FH)</td>
<td>First Tuesday, every 2 months</td>
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<tr>
<td>Medical Affiliates of Cape Cod (MACC)</td>
<td>Second Wednesday, every month</td>
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